

City Manager Report

City of Kingman
October, 2014

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Cityofkingman.gov

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DEVELOPMENT SERVICES—OCTOBER 2014

JIMMY JOHN'S AND MATTRESS FIRM

Construction of the building which will house Jimmy John's Sandwich Shop and the Mattress Firm store continues. As stated previously, tenant improvement permits for both businesses have been approved.

MEDICAL BUILDING

Construction continues on the medical building for Dr. Zaffar Iqbal. It is a 10,000 square foot building on Western Boulevard north of Airway Avenue.

HIBBETT SPORTS

Hibbett Sports located in the new Safeway Center on Stockton Hill Road is now open.

FALLAS

Fallas Discount Clothing located in the Stockton Hill Crossing Center between Tractor Supply Company and the 99¢ Store is now open.

LET'S CU SMILE DENTISTRY

Dr. Susan Haynes' new dental office, "Let's C U Smile" at 1795 Airway Avenue has been completed and is open.

SUNRISE BUSINESS PARK SUBDIVISION

City Council has approved the preliminary plat for the Sunrise Business Park Subdivision. The 10.74 acres property is located north of Detroit Avenue, east of Western Avenue, south of I-40 and west of the "old" Safeway shopping center. There will be five lots. There is interest in the property and staff expects to see commercial

development soon after final plat approval and subdivision infrastructure completion.

BUILDING DIVISION

New housing starts were 47% greater the first ten months of 2014 compared to the first ten months of 2013. There were more single-family residential building permits issued the first ten months of 2014 (129) compared to all of 2013 (107 permits.) Eight permits for new housing starts were issued in October.

New commercial building activity in terms of total number of permits is the same this year as it was in 2013 with seven new commercial building starts. Valuation in new commercial permits has decreased significantly from last year—2013 total commercial valuation was \$16,995,216.49; to-date, 2014 valuation is \$3,938,089.05.

Construction projects in 2014 have increased by more than 13% from 374-permits the first ten months of 2013 to 424-permits in the first ten months in 2014.

Overall, construction value is down from the first ten months of 2013. Specifically, value in 2014 to-date is \$35,198,492.35 compared to \$42,158,272.58 in 2013. Valuations were boosted in 2013 by the Memory Care Senior Housing project, the FMC Diagnostic Center and the VA Clinic. However, plans for new projects are currently under review.



CITY OF KINGMAN—2013-2014 BUILDING PERMIT COMPARISON

2013 **												
Month	New Residential 2013		New Comm/Pub 2013		Other Residential 2013		Other Comm 2013		Total All 2013 Permits		Cumulative 2013 Permits	
2013	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL
January	3	\$522,498.29	0	\$0.00	10	\$61,838.00	10	\$317,900.00	23	\$902,236.29	23	\$902,236.29
February	12	\$1,959,922.21	3	\$11,737,914.65	15	\$125,466.00	9	\$234,853.47	39	\$14,058,156.33	62	\$14,960,392.62
March	8	\$1,595,713.03	0	\$0.00	22	\$153,944.41	10	\$372,041.09	40	\$2,121,698.53	102	\$17,082,091.15
April	7	\$1,478,804.67	0	\$0.00	8	\$55,016.00	8	\$2,135,655.73	23	\$3,669,476.40	125	\$20,751,567.55
May	16	\$2,496,393.26	0	\$0.00	36	\$181,877.80	16	\$641,226.75	68	\$3,319,497.81	193	\$24,071,065.36
June	10	\$1,953,517.36	3	\$3,926,132.78	13	\$126,714.22	11	\$751,234.36	37	\$6,757,598.72	230	\$30,828,664.08
July	7	\$1,121,031.70	1	\$1,331,169.06	8	\$117,053.60	17	\$691,276.43	33	\$3,260,530.79	263	\$34,089,194.87
August	7	\$1,199,024.22	0	\$0.00	12	\$400,548.50	11	\$1,639,499.98	30	\$3,239,072.70	293	\$37,328,267.57
September	14	\$2,459,283.70	0	\$0.00	18	\$384,655.48	21	\$593,194.73	53	\$3,437,133.91	346	\$40,765,401.48
October	4	\$732,753.97	0	\$0.00	10	\$154,353.98	14	\$505,763.35	28	\$1,392,871.30	374	\$42,158,272.78
November	13	\$2,180,077.80	0	\$0.00	13	\$121,890.00	12	\$16,164,444.00	38	\$18,466,411.80	412	\$60,624,684.58
December	6	\$1,016,930.20	0	\$0.00	22	\$156,841.73	12	\$734,087.54	40	\$1,907,859.47	452	\$62,532,544.05
YTD Totals	107	\$18,715,950.41	7	\$16,995,216.49	187	\$2,040,199.72	151	\$24,781,177.43	452	\$62,532,544.05		
YTD TTL	452	\$62,532,544.05	All Permit Types & Subtypes listed above									
2014 **												
Month	New Residential 2014		New Comm/Pub 2014		Other Residential 2014		Other Comm 2014		Total All 2014 Permits		Cumulative 2014 Permits	
2014	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL	# Permits	Valuation TTL
January	11	\$2,033,030.55	1	\$185,200.00	17	\$294,766.94	7	\$85,931.09	36	\$2,598,928.58	36	\$2,598,928.58
February	8	\$1,567,016.69	0	\$0.00	16	\$330,670.91	5	\$738,411.07	29	\$2,636,098.67	65	\$5,235,027.25
March	18	\$3,300,633.61	1	\$8,430.08	22	\$272,636.57	10	\$727,122.67	51	\$4,308,822.93	116	\$9,543,850.18
April	11	\$2,038,045.50	0	\$0.00	14	\$279,009.75	7	\$562,155.91	32	\$2,879,211.16	148	\$12,423,061.34
May	20	\$3,182,429.19	1	\$524,182.80	18	\$342,839.82	16	\$460,947.91	55	\$4,510,399.72	203	\$16,933,461.06
June	12	\$1,909,472.48	1	\$917,151.34	24	\$356,477.94	10	\$432,423.00	47	\$3,615,524.76	250	\$20,548,985.82
July	12	\$2,296,272.66	1	\$150,000.00	23	\$769,459.56	17	\$171,216.18	53	\$3,386,948.40	303	\$23,935,934.22
August	16	\$2,645,609.46	1	\$587,897.49	10	\$85,450.94	8	\$1,036,080.00	35	\$4,355,037.89	338	\$28,290,972.11
September	13	\$2,628,866.13	0	\$0.00	12	\$211,192.10	28	\$553,092.94	53	\$3,393,151.17	391	\$31,684,123.28
October	8	\$1,785,354.16	1	\$1,565,227.34	12	\$57,571.72	12	\$106,215.85	33	\$3,514,369.07	424	\$35,198,492.35
November	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	424	\$35,198,492.35
December	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	424	\$35,198,492.35
YTD Totals	129	\$23,386,730.43	7	\$3,938,089.05	168	\$3,000,076.25	120	\$4,873,596.62	424	\$35,198,492.35		
YTD TTL	424	\$35,198,492.35	All Permit Types & Subtypes listed above									
Report Data compiled from CRW Trakit Report [YTDPERM140KM] on 11/4/2014												
**	MANUFACTURED BUILDINGS, COURTESY, DEMO, SIGN & GRADING Permits are not included in this report!											
\$\$	New Valuation Table effective May 4th, 2005 on all new permit applications!											
Report Completed	11/4/2014											
%	Partial Month											

CITY OF KINGMAN—PERMITS ISSUED—10/1/2014 THRU 10/31/14

COMMERCIAL

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
10/27/2014	Ambient Edge	430 Spring Street E	ANNUAL MAINTENANCE	BLD14-0420		\$13,205.61	\$237.25
10/16/2014	AC & SONS	310 OAK ST	ANNUAL MAINTENANCE	BLD14-0416		\$6,200.00	\$139.25
10/06/2014	ARIZONA SIGNS	2601 Stockton Hill Road	ANNUAL MAINTENANCE	BLD14-0305		\$3,600.00	\$97.25
10/14/2014	Extreme Comfort	3100 ANDY DEVINE AVE E	ANNUAL MAINTENANCE	BLD14-0412		\$5,000.00	\$183.56
10/14/2014	Extreme Comfort	3100 ANDY DEVINE AVE E	ANNUAL MAINTENANCE	BLD14-0413		\$2,000.00	\$69.25
10/27/2014	Ambient Edge	3300 ANDY DEVINE AVE E	ANNUAL MAINTENANCE	BLD14-0429		\$2,841.24	\$83.25
10/07/2014	Ambient Edge	3300 ANDY DEVINE AVE E	ANNUAL MAINTENANCE	BLD14-0394		\$14,642.00	\$251.25
Total for ANNUAL MAINTENANCE			7	Subtotals for Fees:		\$47,488.85	\$1,061.06
10/28/2014	Globalk Technical Solutions	120 ANDY DEVINE AVE WEST	COMM TOWER	BLD14-0367		\$10,000.00	\$299.06
Total for COMM TOWER:			1	Subtotals for Fees:		\$10,000.00	\$299.06
10/13/2014	PLATINUM ELECTRIC INC	1707 ANDY DEVINE AVE E	ELECTRIC	BLD14-0390		\$4,000.00	\$160.46
Total for ELECTRIC:			1	Subtotals for Fees:		\$4,000.00	\$160.46
10/01/2014	LOVEN CONTRACTING INC.	915 AIRWAY AVE	NEW COMMERCIAL	BLD14-0112	37	\$1,565,227.34	\$53,409.18
Total for NEW COMMERCIAL:			1	Subtotals for Fees:		\$1,565,227.34	\$53,409.18
10/22/2014	Rick Chambers	202 BEALE ST	REMODEL	CP14-0110		\$0.00	
10/21/2014	O/B Moore, Donna	310 OAK ST	REMODEL	BLD14-0418		\$2,000.00	\$114.26
10/21/2014	Inspector	509 BEALE ST	REMODEL	CP14-0073		\$0.00	
10/15/2014	KC ORR BUILDERS INC.	702 EASTERN ST	REMODEL	BLD14-0393	12	\$42,727.00	\$945.53
10/31/2014	FIRST GENERATION BUILDERS LLC	1795 Airway Avenue A & B	REMODEL	BLD14-0435		\$0.00	
Total for REMODEL:			5	Subtotals for Fees:		\$44,727.00	\$1,059.79
Grand Total for PermitType:			15	Totals for COMMERCIAL		\$1,671,443.19	\$55,989.55

DEMO

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
10/09/2014	Canyon State Enterprises LLC	4300 STOCKTON HILL RD	COMMERCIAL	DEM14-0016		\$0.00	\$47.00
Total for COMMERCIAL:			1	Subtotals for Fees:		\$0.00	\$47.00
10/09/2014	BONDURANT, MONTY C	2501 GEORGIA AVE	RESIDENTIAL	DEM14-0014		\$0.00	\$47.00
10/08/2014	O/B Valdez, John	112 PARK ST	RESIDENTIAL	DEM14-0013		\$0.00	\$47.00
10/23/2014	Mohave Restoration Inc.	2512 VALENTINE AVE	RESIDENTIAL	DEM14-0019		\$0.00	\$47.00
10/08/2014	O/B STEIN, Shellee	918 MADISON ST	RESIDENTIAL	DEM14-0017		\$0.00	\$47.00
Total for RESIDENTIAL:			4	Subtotals for Fees:		\$0.00	\$188.00
Grand Total for PermitType:			5	Totals for DEMO		\$0.00	\$235.00

GRADING

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
10/29/2014	Long's Construction, LLC	3297 RIO GRANDE AVENUE	RESIDENTIAL	GRD14-0009		\$0.00	
Total for RESIDENTIAL:			1	Subtotals for Fees:		\$0.00	\$0.00
Grand Total for PermitType:			1	Totals for GRADING		\$0.00	\$0.00

RESIDENTIAL

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
10/08/2014	WHITEMAN, LARRY D & KAREN CPWR	2185 PAWNEE DR	ADDITION	BLD14-0407		\$1,000.00	\$110.94
Total for ADDITION:			1	Subtotals for Fees:		\$1,000.00	\$110.94
10/27/2014	A-2-Z Roofing	426 E TOPEKA ST KGMN	ANNUAL MAINTENANC	BLD14-0428		\$9,775.00	\$181.25
Total for ANNUAL MAINTENANC			1	Subtotals for Fees:		\$9,775.00	\$181.25
10/29/2014	River Valley Awning CO Inc	2398 DEL MAR AVE	AWNINGS	BLD14-0401		\$2,547.90	\$137.36
10/09/2014	Az Sunwest Construction LLC	3295 RAINBOW MINE RD	AWNINGS	BLD14-0405		\$5,197.50	\$165.96
Total for AWNINGS:			2	Subtotals for Fees:		\$7,745.40	\$303.32
10/15/2014	Desert Steel Buildings LLC	2921 ARTHUR ST	CARPORT-DETACHED	BLD14-0415		\$3,599.81	\$160.46
10/03/2014	Interstate Carport Corp	426 E TOPEKA ST KGMN	CARPORT-DETACHED	BLD14-0396		\$1,073.11	\$68.97
Total for CARPORT-DETACHED			2	Subtotals for Fees:		\$4,672.92	\$229.43
10/20/2014	H&H Development	2599 SANDSTONE ST	DETACHED GARAGE	BLD14-0410		\$28,978.40	\$712.22
Total for DETACHED GARAGE:			1	Subtotals for Fees:		\$28,978.40	\$712.22
10/23/2014	O/B HINMAN BOBBY	816 CLARE AVE	ELECTRIC	BLD14-0426		\$0.00	
10/15/2014	Sun Harvest Solar & Electrical	4080 QUARTER CIRCLE WAY	ELECTRIC	BLD14-0414		\$0.00	\$128.00
10/23/2014	Esmay Electric Incorporated	2519 GEORGIA AVE	ELECTRIC	BLD14-0403		\$500.00	\$128.00
10/17/2014	High Tech Electric LLC	1738 ATLANTIC AVE	ELECTRIC	CP14-0107		\$0.00	
10/27/2014	Charles Klinke	400 E SIMON AVE	ELECTRIC	CP14-0112		\$0.00	
10/17/2014	ROMAR ELECTRIC LLC	4660 Arnold Road N	ELECTRIC	CP14-0105		\$750.00	
10/29/2014	O/B ZIMA, THELMA J ETAL	325 OATMAN AVENUE	ELECTRIC	CP14-0111		\$0.00	
Total for ELECTRIC:			7	Subtotals for Fees:		\$1,250.00	\$256.00
10/31/2014	ROUTE 66 PLUMBING	909 BUCHANAN	GAS	CP14-0114		\$0.00	
10/22/2014	TRUELOVE PLUMBING	2802 GEORGIA AVE	GAS	CP14-0108		\$250.00	
10/24/2014	Turners Handyman Services	1714 SUNSET BLVD	GAS	BLD14-0422		\$1,650.00	\$60.10
10/03/2014	Arizona Discount Plumbing	1513 FAIRGROUNDS BLVD	GAS	CP14-0102		\$0.00	
10/30/2014	TRUELOVE PLUMBING	1704 ATLANTIC AVE	GAS	BLD14-0432		\$1,500.00	\$89.10
10/13/2014	O/B Ureta, Rosa	1939 ATLANTIC AVE	GAS	CP14-0104		\$0.00	
10/30/2014	RETRO PLUMBING, INC.	717 GOLD ST	GAS	CP14-0113		\$0.00	
Total for GAS:			7	Subtotals for Fees:		\$3,400.00	\$149.20
10/31/2014	TURQUOISE CANYON CONST.	3355 SOUTHERN VISTA DR	NEW SFR	BLD14-0424		\$445,451.15	\$7,345.48
10/16/2014	HILL DEVELOPMENT	3405 LARAMIE AVE	NEW SFR	BLD14-0408		\$191,507.77	\$4,998.52
10/10/2014	ANGLE HOMES INC.	3435 KAREN AVE	NEW SFR	BLD14-0402		\$207,823.29	\$4,626.83
10/07/2014	Fripps Mohave Construction LLC	2742 SUPERBA AVE	NEW SFR	BLD14-0399		\$129,339.87	\$4,625.64
10/03/2014	HILL DEVELOPMENT	3384 LARAMIE AVE	NEW SFR	BLD14-0395		\$157,386.25	\$4,349.83
10/08/2014	Jewett Construction	3085 DAFNE AVE	NEW SFR	BLD14-0276		\$157,157.91	\$4,684.36
10/24/2014	Cantrell Development INC	3846 MEADOWBROOK LN	NEW SFR	BLD14-0417		\$151,509.38	\$4,211.31
10/15/2014	ANGLE HOMES INC.	3320 SOUTHERN VISTA DR	NEW SFR	BLD14-0409		\$345,178.54	\$5,650.79
Total for NEW SFR:			8	Subtotals for Fees:		\$1,785,354.16	\$40,492.76
10/15/2014	Inspector	2822 VAN MARGER DR	REMODEL	CP14-0106		\$0.00	
10/07/2014	Proud Builders, LLC	2076 JOHN WAYNE DR	REMODEL	BLD14-0404		\$1,000.00	\$110.94
10/03/2014	Inspector	2702 RICCA DR	REMODEL	CP14-0103		\$0.00	
Total for REMODEL:			3	Subtotals for Fees:		\$1,000.00	\$110.94
Grand Total for PermitType:			32	Totals for RESIDENTIAL		\$1,843,175.88	\$42,546.06

SIGN OFF PREMISE

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
10/23/2014	Deborah Elder	2600 FAIRGROUNDS BLVD	SPECIAL EVENT	SGN14-0038		\$0.00	
Total for SPECIAL EVENT:			1	Subtotals for Fees:		\$0.00	\$0.00
Grand Total for PermitType:			1	Totals for SIGN OFF PREM		\$0.00	\$0.00

SIGN ON PREMISE

Issued Date	Contractor Name	Site Address	Subtype	Permit No	Box #	Valuation	Total Fees
10/01/2014	DISCOUNT SIGN COMPANY	3140-A STOCKTON HILL ROAD N	ATTACHED TO BLDG	SGN14-0033		\$16,525.00	\$460.76
10/28/2014	DISCOUNT SIGN COMPANY	3411 STOCKTON HILL ROAD	ATTACHED TO BLDG	SGN14-0039		\$6,302.00	\$229.76
10/22/2014	DISCOUNT SIGN COMPANY	3930 STOCKTON HILL ROAD	ATTACHED TO BLDG	SGN14-0035		\$3,250.00	\$160.46
10/28/2014	Legacy Signs and Iron LLC.	3100 E ANDY DEVINE AVENUE	ATTACHED TO BLDG	SGN14-0040		\$13,865.00	\$154.21
Total for ATTACHED TO BLDG:			4	Subtotals for Fees:		\$39,942.00	\$1,005.19
10/20/2014	ARIZONA SIGNS	1795 Airway Avenue A	FREE STANDING	SGN14-0037		\$6,000.00	\$206.66
10/15/2014	H&H Development	1816 DAWES ST	FREE STANDING	SGN14-0036		\$500.00	\$38.78
10/22/2014	DISCOUNT SIGN COMPANY	3270 ANDY DEVINE AVE	FREE STANDING	SGN14-0028		\$650.00	\$48.84
Total for FREE STANDING:			3	Subtotals for Fees:		\$7,150.00	\$294.28
Grand Total for PermitType:			7	Totals for SIGN ON PREMIS		\$47,092.00	\$1,299.47

Totals from 10/1/2014 to 10/31/2014

61 Permits

\$3,561,711.07

\$100,070.08

Totals from 10/1/2013 to 10/31/2013

44 Permits

\$3,261,986.30

\$64,895.97

CITY ATTORNEY'S OFFICE REPORT—OCTOBER 2014

2014 CRIMINAL ACTIVITY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Domestic Violence	30	30	15	28	13	36	53	37	34	38		
DUI	26	11	22	18	13	28	13	18	28	31		
Theft/Shoplifting	32	27	32	39	22	18	34	27	39	58		
Criminal Traffic (non-DUI)	9	12	8	14	8	6	8	3	6	7		
Code Enforcement	1	1	15	5	6	22	11	13	3	3		
Miscellaneous Misdemeanors	70	52	41	64	21	61	64	42	47	54		
Total Charges	168	133	143	169	83	171	183	140	157	191		
Number of Files Opened	113	104	97	122	64	93	117	85	105	127		
Pretrial Conferences	93	108	107	91	82	136	96	106	97	97		
Change of Pleas	78	65	80	55	57	69	77	69	76	79		
Status Hearings	22	22	22	21	1	30	32	33	31	30		
Trials	10	15	14	14	12	13	9	18	18	11		
Other Court Events	157	105	131	156	144	141	177	168	192	174		

2013 CRIMINAL ACTIVITY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Domestic Violence	48	31	19	28	44	22	35	46	26	34	24	13
DUI	23	14	24	51	23	18	23	26	18	24	10	22
Theft/Shoplifting	24	22	20	16	16	22	27	40	28	38	18	20
Criminal Traffic (non DUI)	11	7	12	14	3	11	10	8	9	8	4	11
Code Enforcement	6	6	6	6	5	0	14	5	4	12	5	1
Miscellaneous Misdemeanors	56	49	58	13	40	56	52	81	61	75	39	76
Total Charges	168	129	139	128	141	129	161	206	146	191	100	143
Number of Files Opened	113	87	100	90	98	89	110	121	97	130	76	105
Pretrial Conferences	78	118	120	153	104	114	142	124	64	116	106	105
Change of Pleas	60	61	76	96	81	80	93	76	69	48	59	69
Status Hearings	11	7	18	12	14	20	19	19	15	24	18	17
Trials Scheduled	10	1	6	8	8	10	12	10	12	12	12	11
Other Court Events	116	18	107	105	110	80	196	172	182	155	154	198



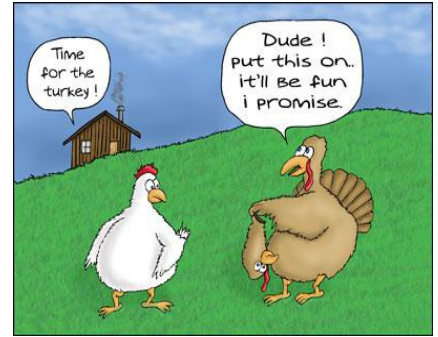
CITY CLERK—OCTOBER 2014

October 1—October 31, 2014

- New Business Licenses Issued—19
- October Total Revenue—\$3,818
- Special Event Permits Issued—5
- As of October 30, 2014, there are 2,538 active City of Kingman business licenses
- Public Records Requests filled—0
- Revenue—0
- Bid Openings—4

In October, the City Clerk's office assembled City Council agendas and packets for one special and two regular City Council meetings. The Clerk's Office also prepared the agenda packet for regular YAC and EDMC meetings. Minutes were taken and transcribed for all meetings held. All City Council meeting agendas, agenda packets, and minutes, as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on-line at www.cityofkingman.gov.

The City Clerk's Office assembled the City Manager Report and the e-Newsletter for October 2014.



UPCOMING SPECIAL EVENTS

Survivalist/Prepper's Expo "Back to the Land"	November 15, 16, 9 a.m. to 4 p.m.	Mohave County Fairgrounds
Big Holiday Night—"The" Christmas Party of the Season	November 15, 6 to 9 p.m.	Boy's and Girl's Club of Kingman 310 N 1st Street, Kingman
Elk's Holiday Bazar	November 22, 9 a.m. to 2 p.m.	Kingman Elk's Lodge, 900 Gates, Kingman
City of Kingman Thanksgiving Holiday	November 27 and 28	City Offices Closed—Reopen Monday, December 1
6th Annual Kingman Turkey Trot	November 27, 8 a.m.	Powerhouse Visitor's Center, 120 W. Andy Devine, Kingman
M & D Christmas Tree Farm	November 28 to November 30	M & D Tree Farm, 8265 Sweetwater Rd, Kingman
Friends of Kingman Library Book Sale	December 5 and 6, 9 a.m. to 3:30 p.m.	Mohave County Library—Kingman Branch 3269 N Burbank, Kingman
Very Merry Parade of Lights	December 6, 7 p.m.	Beale Street, Downtown Kingman
City of Kingman Annual Christmas Tree Lighting Ceremony	December 6, immediately following Very Merry Parade of Lights	310 N. 4th Street, City Complex, Kingman
Santa's Hualapai Wonderland 2014	December 6 and 7, 1 to 5 p.m.	Hualapai Mountain Park 6250 Hualapai Mountain Rd, Kingman
High Desert Gun Show and Sale	December 13 and 14, 9 a.m. to 5 p.m.	Mohave County Fairgrounds



ENGINEERING DEPARTMENT— OCTOBER 2014

WATER AND SEWER ACTIVITIES

- The Engineering Department responded to **75** requests for information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties. Many requests involved multiple properties
- Collected \$1,101.00 in plan review fees for sewer line extensions
- Collected \$1,246.60 in plan review fees for water line extensions

DESIGN ACTIVITIES

- **Project ENG12-010:** Installation of a water transmission main from Rattlesnake Tank to Rancho Santa Fe tank. Easements for the water line have recently been acquired. Design is approximately 95% complete. Staff completed reviews of an RFQ and are negotiating with a CMAR for design and construction services
- **Project ENG14-084:** Staff is advertising for a contractor to construct water and sewer extensions at various locations throughout the city. A Request For Qualifications (RFQ) has been issued and posted on the City webpage. The due date for submittals is December 5, 2014

CONSTRUCTION ACTIVITIES

- **Project ENG14-001:** Involves the construction of several projects including the quiet zone and other street and drainage projects. T.R. Orr, Inc. is the contractor performing work—construction is ongoing

RIGHT-OF-WAY ACTIVITIES

- Issued 24 Permits to Work in the public right-of-way
- Issued 14 Sewer Connection Permits
- Issued one Sewer Tap Permit
- Issued eight Utility Permits for water meters in the County
- Issued 11 Utility Permits for water meters in the City



CONSTRUCTION PHOTOS

Stockton Hill Road Paving

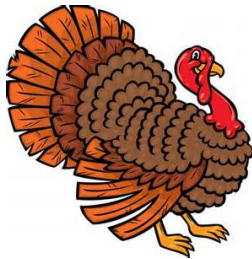




Street Improvements at Airway Avenue and Mohave Wash Drive



Railroad Street Pathway Rip Rap Work



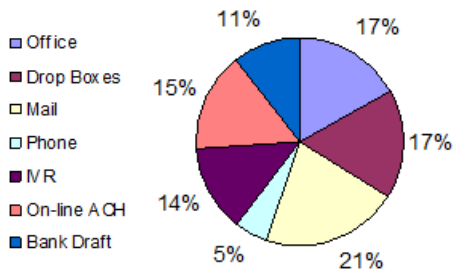
UES Replacing power poles on Beverly Avenue



FINANCE—OCTOBER 2014

The IVR system, which has been active for over a year, is able to take water service payments 24/7. Through this system, customers may review their current balance and their payment and billing histories. Currently, 60% of all credit card payments are made through the IVR system.

CITY OF KINGMAN UTILITY BILL PAYMENT BY LOCATION



CUSTOMER SERVICE - STATISTIC SUMMARY

	May—14	June—14	July—14	Aug—14	Sept—14	Oct—14
Phone Calls Answered	4,534	4,058	4,583	4,726	4,495	4,575
IVR - Payments	2,077	2,465	2,385	2,299	2,511	2,487
Water Service Orders	1,460	1,641	1,571	1,867	1,718	1,799
Sanitation Service Orders	418	286	404	279	287	456
Sewer Service Orders	-	1	-	2	-	1
Number of Total Payments Processed	15,461	16,796	15,761	15,289	15,500	16,363
Number of Sanitation Customers	11,141	11,169	11,195	11,276	11,213	11,249
Number of Sewer Customers	9,346	9,393	9,433	9,523	9,483	9,493
Number of Water Customers	18,753	18,758	18,795	18,958	18,890	18,902

Available Payment Options

MAIL OR DROP BOX—Please write account number on check or money orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations can be found at:

- City of Kingman - 310 N 4th Street
- Unisource - 2498 Airway Avenue

CREDIT CARDS—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR, phone or in the office.



BANK DRAFTING—AUTOMATIC BANK DRAFTING – Once bank drafting has been established customers will continue to receive their bill in the mail but will not have to remember to pay it as it will be paid automatically on the date provided on their statement from their bank account.

Please contact our office to setup automatic bank drafting. Forms can also be found on our website at:
http://www.cityofkingman.gov/pages/depts./finance/ub_forms.asp



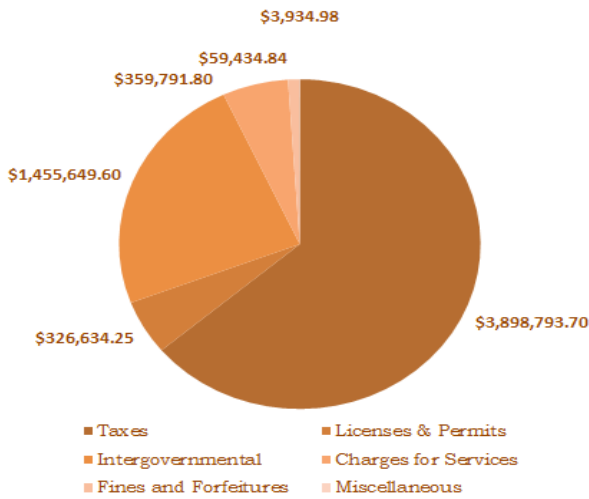
REVENUES BY SOURCE—GENERAL FUND							
SEPTEMBER 2014							
Description	Original Budget	Revenues * This Period	Revenues Year-to-Date	% Collected			
Taxes	15,350,000	1,102,117	3,898,794	25.40%	313T + 339T		
Licenses & Permits	1,302,600	55,753	326,634	25.08%	318T + 321T + 341.30		
Intergovernmental	5,690,000	481,363	1,455,650	25.58%	335T		
Charges for Services	1,338,700	123,187	359,792	26.88%	340T - 341T		
Fines and Forfeitures	260,000	21,810	59,435	22.86%	341.10		
Miscellaneous	353,100	1,522	3,935	1.11%	360T + 390T		
Total Revenues General Fund	24,294,400	1,785,752	6,104,239	25.13%	Exclude 494, 495		
EXPENDITURES BY DEPARTMENT—GENERAL FUND							
SEPTEMBER 2014							
Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available %	
Court	1,392,165	91,052	263,783	641,460	486,922	34.98%	1243
City Council	203,966	15,949	52,005	8,500	143,461	70.34%	1310
Manager	225,169	14,870	56,026	0	169,143	75.12%	1320
Finance	872,528	57,888	186,227	59,596	626,705	71.83%	1512
Attorney	698,425	45,420	151,214		547,211	78.35%	1530
City Clerk	306,856	18,090	64,768	21,445	220,643	71.90%	1540
Human Resources— Risk Mgmt.	645,003	50,217	140,642	6,846	497,516	77.13%	1550 + 1555
Planning and Zoning	595,848	39,922	155,041	4,940	435,868	73.15%	1910
Police Department	7,778,743	554,123	1,807,162	184,939	5,786,642	74.39%	Dept. 21
Fire Department	5,684,792	404,370	1,324,057	45,855	4,314,880	75.90%	Dept. 22
Building Inspection	520,979	38,857	127,481	5,875	387,623	74.40%	2420
Parks and Recreation	3,924,633	308,674	1,054,141	443,882	2,426,610	61.83%	Dept. 51 + Dept. 52
Total Expense General Fund	22,849,107	1,639,432	5,382,548	1,423,337	16,043,223	70.21%	



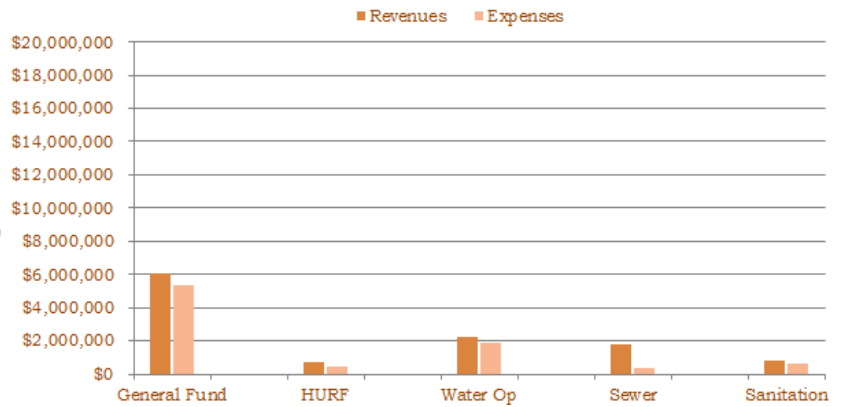
REVENUE									
5 YEAR COMPARISON									
SEPTEMBER 2014—GENERAL FUND (101)									
REVENUE SOURCE		7/1/10 thru 9/31/10	7/1/11 thru 9/31/11	7/1/12 thru 9/31/12	7/1/13 thru 9/31/13	7/1/14 thru 9/31/14	% Change FY14-FY15	FISCAL 2015 BUDGET	FY15 % OF BUDGET
Local	Sales Tax (2%)	2,636,116	2,726,473	2,738,531	3,192,910	3,479,739	8.98%	13,200,000	26.36%
	Rm Tax (2%)	107,287	108,628	103,194	93,184	121,924	30.84%	350,000	34.84%
	Rest & Bar Tax (1%)	0	0	156,226	104,966	0	---	---	0.00%
State	Sales Tax	466,063	532,358	547,115	585,082	606,198	3.61%	2,300,000	26.36%
	Income Tax	629,257	592,167	716,771	782,850	849,451	8.51%	3,131,404	27.13%
	Auto Lieu Tax	273,052	345,770	329,262	329,322	297,130	-9.78%	1,310,000	22.68%
Golf	Green Fees (9 holes)	50,909	34,024	30,089	30,637	29,725	-2.98%	101,000	29.43%
	Green Fees (18 holes)	61,663	72,158	51,714	54,577	50,202	-8.02%	188,000	26.70%
	Annual Golf Fees	40,200	23,915	31,140	24,250	27,514	13.46%	144,000	19.11%
	Cart Rentals	104,301	102,419	87,102	80,196	78,477	-2.14%	301,000	26.07%
	Driving Range Fees	12,353	14,284	12,251	10,277	9,054	-11.90%	39,000	23.22%
	Restau- rant and Bar	0	0	57,356	61,863	59,679	-3.53%	173,000	34.50%
	Subtotal Golf Course	269,426	246,800	269,652	261,800	254,651	-2.73%	946,000	26.92%
Other	Zoning Fees	600	4,000	600	7,993	3,433	---	7,500	45.77%
	Building Permits	62,694	69,998	84,620	140,076	144,887	3.43%	350,000	41.40%
HIGHWAY USERS REVENUE FUND (201)									
	Rest and Bar Tax (1%)	0	0	57,356	166,156	194,054	16.79%	588,000	33.00%
	Hwy User Fuel Tax	558,780	534,567	556,231	581,658	621,326	6.82%	2,100,000	29.59%
	Lottery Revenue	0	0	0	0	0	0.00%	0	0.00%
WATER FUND (501)		2,397,252	2,388,365	2,186,476	2,103,017	2,018,476	-4.02%	6,949,870	29.04%
CAPITAL RENEWAL (510)		201,511	205,898	206,513	208,045	210,673	1.26%	825,000	25.54%
WASTE WATER (502)		1,178,292	1,430,133	1,783,674	2,233,657	2,257,418	1.06%	7,884,000	28.63%
SANITA- TION (503)		836,498	831,709	826,968	833,562	845,738	1.46%	3,300,000	25.63%

FINANCE CHARTS—SEPTEMBER 2014

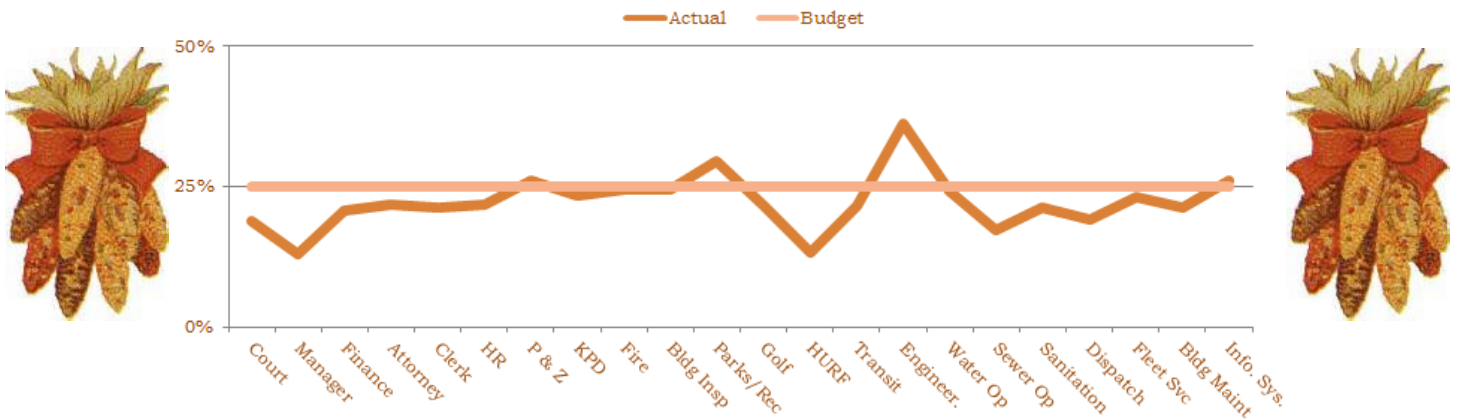
FY15 YTD Revenue



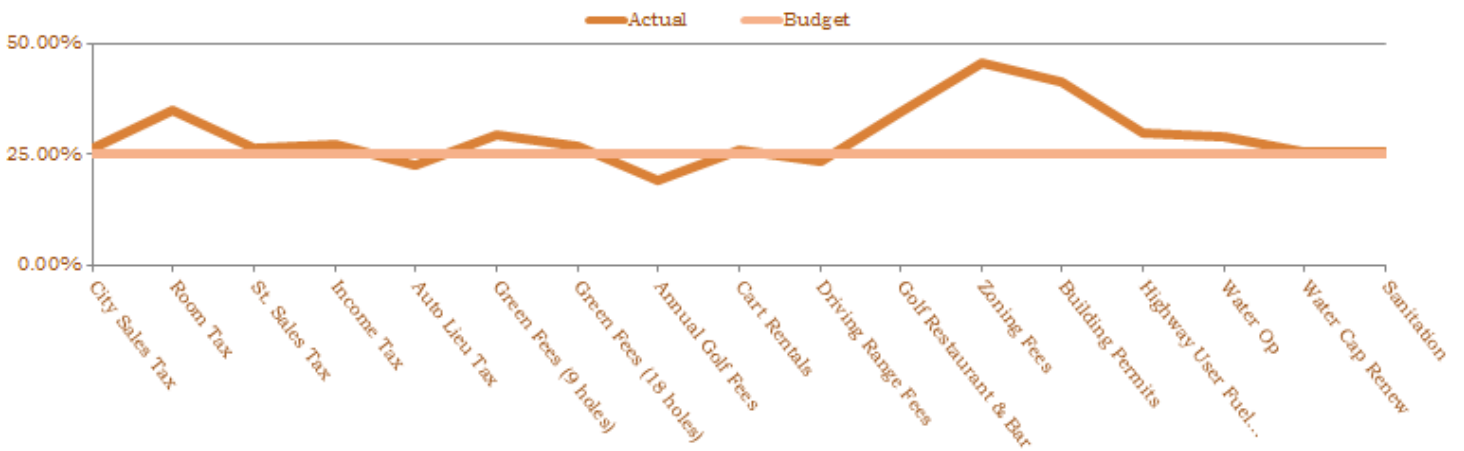
Revenues and Expenses FY 15



Expenditures FY 15
Budget to Actual Comparison



Revenue FY15
Budget to Actual Comparison



OCTOBER 2014

Year-to-date, Kingman Fire Department has responded to 4,887 emergency incidents. Of those incidents, 4,157, or over 85%, were medical in nature and 730 were fire or other hazard related. At this time last year, there were 4,730 emergency calls for service—a 3.32% increase from 2013.

The most common reasons for medical response in October included: general illness, falls, respiratory, emotional distress, cardiac and motor vehicle accidents.

There have been a total of 4,003 patients assisted year-to-date. Of those patients, 2,893 were transported to the hospital for further care. Kingman Fire Department did not have contact with a patient on all medical calls responded to. The average patient age for October was 56 and the average patient age year-to-date is 55.

Dollar loss for October was \$8,359 and dollar save was \$4,670. There were no firefighter injuries as a result of fire-related emergencies and there were no civilian injuries or deaths during the month of October. The monthly total for emergency and non-emergency responses is 844.

TRAINING

October training included KRMCC EMS monthly run review. Physical fitness training is a daily routine. The EMS training topic was “12 Lead EKG Interpretation.” and Infection Control protocol was emphasized as EBOLA cases have now occurred inside the U.S. BNSF Training Railroad 101 was presented which focused on LNG fuel and crude oil.

Through the month of October, HAZMAT operations refresher classes were conducted and firefighting evolutions reviewed. SCBA donning and doffing was practiced, PPE quarterly inspections were performed and driver training conducted. The Incident Command System was studied and several personnel completed Emergency Management Institute IS-00100.b and IS-00200.b, Independent Study courses. In addition, two personnel attended Knowing NFPA 1851 and two personnel attended Incident Safety Officer events both of which were held in Prescott Valley, AZ.

October	Year to Date	Training Type (# of courses)
82	496	Fire Related
17	110	EMS
7	37	Hazardous Materials
3	17	Technical Rescue
131	907	Health/Fitness
2	32	Other
242	1,599	Total



EMERGENCY RESPONSE

Type	October	Year to Date
Structure Fire	1	12
Vehicle Fire	9	27
Brush Fire	1	46
Dumpster Fire	9	31
Other Fire	0	10
Other Hazardous Situation	9	97
Good Intent/False Alarm	59	507
Total Fire/Hazardous	88	730
Total Fire/Hazardous	88	730
Medical	429	4,157
Total Emergency Response	517	4,887
District Responses	October	Year to Date
District 1	95	737
District 2	230	2,434
District 3	182	1,592
District 4	98	785
Out of District	11	105

PUBLIC EDUCATION	October	Year-to-Date
Total Classes	105	136
Total Contacts	4,348	5,220
Breakdown		
Total Seniors	231	279
Total Adults	549	926
Total Juveniles	3,568	4,015

Check Smoke Detectors Monthly



During the month of October:

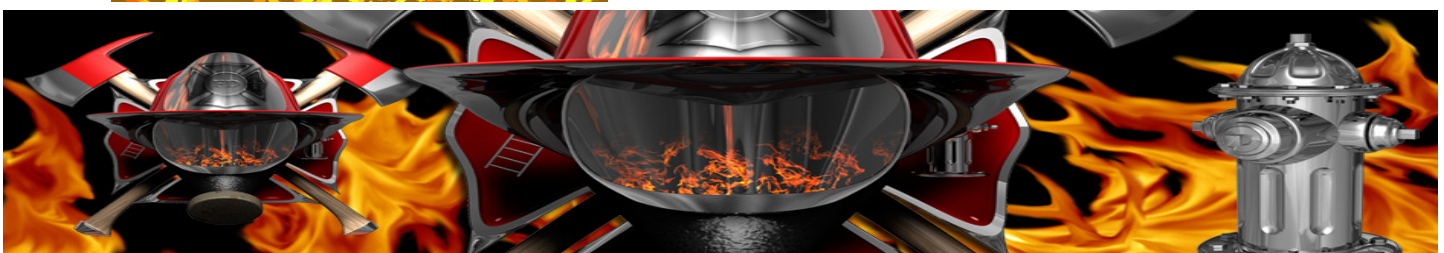
- ★ Several MCC EMT students road along with KFD to observe medical response
- ★ Residential KNOX boxes issued: Two
- ★ Smoke detectors maintained: 20
- ★ Child car seat inspections: Zero
- ★ Businesses inspected—97
- ★ Violations for correction located—188
- ★ Projects reviewed and under construction included: Best Western Kings Inn—elevators remodel, Best Western Wayfarers Inn—ADA remodel, Downtown Art Studio, Hawaiian Grill, Helen's Place grading and central supply, Kingman Hybrid Learning Center, KRMC Lab renovation, Mattress Firm/Jimmy John's, Mohave Mental Health Child and Family and Northern AZ Medical Group
- ★ October is fire prevention month in Kingman—102 fire safety classes were presented reaching six seniors, 174 adults and 2,918 children
- ★ One fire station tour was conducted for two adults
- ★ KFD participated in the annual Walk Away From Drugs event which reached 200 seniors, 300 adults and 500 juveniles
- ★ KFD participated in The Home Depot's safety fair which reached 25 seniors, 75 adults and 150 juveniles
- ★ KFD provided stand-by for KAOL and Lee Williams football games
- ★ All KFD ladders were tested by Diversified Inspections
- ★ SCBA evaluations continued



Non-Emergency Activity Type	October	Year to Date
Engine Company Service Call	94	724
Commercial Plan Review	2	76
Residential Plan Review	8	135
Special Event	4	72
License Review	9	200
Engineering Review	2	14
Planning and Zoning Review	0	0
Code Enforcement	6	26
Public Education	105	136
Building Inspection	97	1,373
Total Non-Emergency Activity	327	2,756

Hydrant Activity		
Activity	October	Year to Date
Flow	74	645
Flush	9	312
Service	2	40
Paint	51	366
Inspect	514	4,386
Repair	4	52
Weed	390	2,674
Valve-Check	207	2,114
Total	1,251	10,589

*2,454 Hydrants on the City Water System are Maintained Monthly by the KFD
Kingman Fire Department*



KINGMAN AREA 9-1-1 CENTER REPORT



TOTAL CALLS DISPATCHED—OCTOBER

Agency	Year to Date	October	Fire	EMS
Kingman Police	27,658	2,847	0	0
Kingman Fire	5,036	615	162	453
Northern AZ Consolidated Fire	3,291	365	105	260
Golden Valley Fire	1,684	211	73	138
Pinion Pine Fire	226	22	17	5
Pine Lake Fire	14	1	1	0
Lake Mohave Ranchos	568	43	17	26
Total Calls Dispatched	38,477	4,104	375	882

Total Calls Received/Dispatched Via 9-1-1 for October: **2,509**

Total Calls Received/Dispatched Via 9-1-1 Year-to-Date: **23,413**

Staffing: October 6th was Deann Macleod's first day with the City of Kingman. Deann relocated to Kingman from Utah where she was dispatcher for Weber County.

Events: October 1st staff participated in the 2014 Annual Walk Away from Drugs event

KINGMAN 9-1-1 ALWAYS THERE—ALWAYS READY!

When should 9-1-1 be called?

9-1-1 should be called when any serious situation occurs requiring a law enforcement officer, fire fighter or emergency medical help. If uncertain if the situation is an emergency, call 9-1-1. The 9-1-1 call taker can determine if emergency assistance is necessary and route your call to the correct location.

What should I do once I dial 9-1-1?

Should you ever have to call 9-1-1 the following tips will make you better prepared in a possibly frantic situation. Do your best to remember these tips to make the 9-1-1 call go as smoothly as possible:

- Attempt to speak as clearly and as calmly as possible. If overwhelmed, take deep breaths to help calm down
- Have an address or precise location to provide the call taker
- Listen carefully to the call taker's questions and provide information as it is requested. Even if you have a Smart 911 Safety Profile, the call taker must ask questions to verify accuracy of the information
- Follow the instructions provided unless you feel they will place you in danger



Happy
Thanksgiving

HUMAN RESOURCES / RISK MANAGEMENT—OCTOBER 2014

The following information encompasses an overview of activity for the reporting month; some of the information is captured as year-to-date.



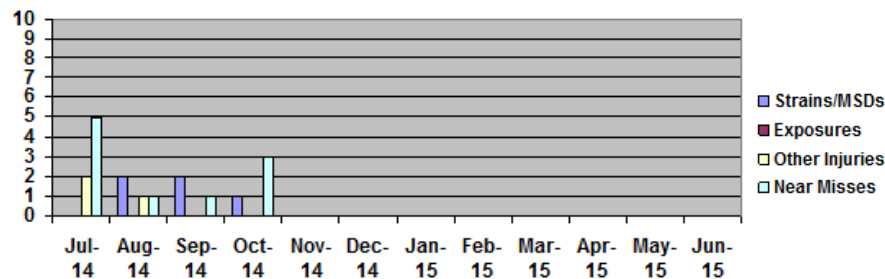
RISK MANAGEMENT: Claims Activity for this report period

CLAIMS RECEIVED			
Policy Type	Date of Loss	Explanation	Amount of Claim
General Liability	6/28/2014	Paint Damage to private property – Paid in October	\$25.72
	10/20/2014	Road Damage to vehicle	\$530.05
COK SUBROGATED AGAINST OTHER			
Policy Type	Date of Loss	Explanation	Amount of Claim
Auto / Property	10/15/2014	Subject under arrest kicked out rear window of KPD vehicle	\$127.00
COK INCIDENT			
	Date of Incidents	Explanation	Amount of Claim
Other	10/3 and 10/27	Two dumpster fires	\$508.00

WORKERS' COMPENSATION:

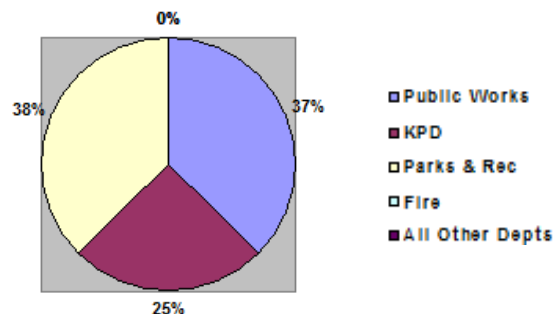
Each incident is followed up by an Incident Review Committee. The Committee reviews the events leading up to the incident to determine what, if any, prevention procedures need to be implemented. HR/RM staff assists with coordinating the review committee and participates in the review and implementation of prevention programs.

INDUSTRIAL INJURIES TYPES OF INJURIES: JULY 2014 - JUNE 2015



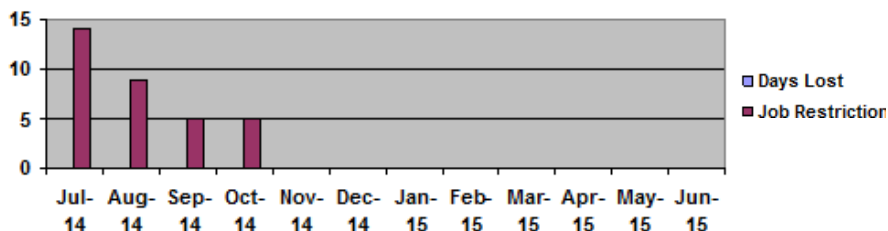
During the month of October, one strain and zero other injuries occurred. In addition, three near misses and zero exposures were noted.

INJURIES BY DEPARTMENT: JULY 2014 - JUNE 2015



Of the eight reported industrial injuries and exposures through October for the period of July 2014 through June 2015, three occurred in the Public Works department, two in the Police department, three in the Parks and Recreation department, zero in the Fire department and zero in all other departments.

NUMBER OF DAYS LOST/JOB RESTRICTIONS DUE TO INJURIES: JULY 2014 - JUNE 2015



During the month of October we experienced zero lost work days and five days of job restrictions.

WORKERS' COMPENSATION INCIDENT RATE (YTD): JULY 2014 - JUNE 2015					
Month	# of Recorded Injuries/Illnesses	Year-to-Date	Number of Hours Worked	Year-to-Date	Incident Rate
July, 2014	2	2	45,814.25	45,814.25	8.7
August	3	5	67,705.50	113,519.75	8.8
September	2	7	41009.78	154,529.53	9.1
October	1	8	42,635.25	197,164.78	8.1

(8 injuries/illnesses X 200,000) / 197,164.78 employee hours worked = 8.1 Incident Rate. The workers' compensation claim incident rate is the number of reportable claims paid per year, per 100 full-time employees.

HUMAN RESOURCES

Quote of the Month:

“Optimism is the faith that leads to achievement. Nothing can be done without hope or confidence.”

Helen Keller

RECRUITMENT: Recruitment Activity OCTOBER 2014	
POLICE	
Police Officer – Lateral/Recruit	Open Recruitment – Internal/External to build hiring register Applications accepted through 09/09/2014 Testing scheduled to be held 09/22 – 09/27/2014 Two candidates placed into background
PUBLIC WORKS	
Superintendent – Wastewater	Reopen Recruitment – Internal/External Applications accepted through 05/13/2014 Candidate under consideration
Superintendent – Streets	Opened Recruitment – Internal/External Applications accepted through 07/16/2014 Interviews held 08/19/2014 Candidate under consideration Candidate selected for promotion effective 10/05/2014
Water Quality Program Manager	Opened Recruitment – Internal/External Applications accepted through 09/05/2014 Interviews held on 09/15/2014 Candidate selected for promotion effective 10/09/2014
Equipment Operator A – Streets	Opened Recruitment – Internal Applications accepted through 08/25/2014 Interviews held on 09/10/2014 Two candidates selected for promotion effective 10/05/2014
Administrative Assistant	Opened Recruitment – Internal/External Applications accepted through 10/22/2014 Interviews held on 10/31/2014 Candidate under consideration
Equipment Operator A – Water Operations	Opened Recruitment – Internal/External Applications accepted through 11/14/2014
KINGMAN FIRE	
Communications Specialist	Opened Recruitment – Internal/External Applications accepted through 07/18/2014 Testing held 08/05 and 08/06/2014 Two candidates placed in background One candidate selected to start 10/06/2014
ENGINEERING	
Engineering Technician – CAD	Opened Recruitment – Internal/External Applications accepted through 09/15/2014 Interviews to be held on 10/10/2014 Candidates selected to start 10/27/2014




Advertising Costs	This Month: \$1,099.88		Year-to-Date: \$ 8,587.33
PERFORMANCE MEASURES	FY 12/13	FY 13/14	FY 14/15 YTD
Recruitments	46	56	20
Applications Processed	753	1050	279
Interviews Conducted	205	254	136
New Hires	32 FT* - 11 PT**	31 FT* - 17 PT**	14 FT* - 4 PT**
Terminations	31 FT* - 10 PT**	38 FT* - 13 PT**	9 FT* - 3 PT**
Turnover Rate (w/Retirees)	9.44%	11.43%	2.71%
Turnover Rate (w/o Retirees)	7.00%	8.72%	1.81%

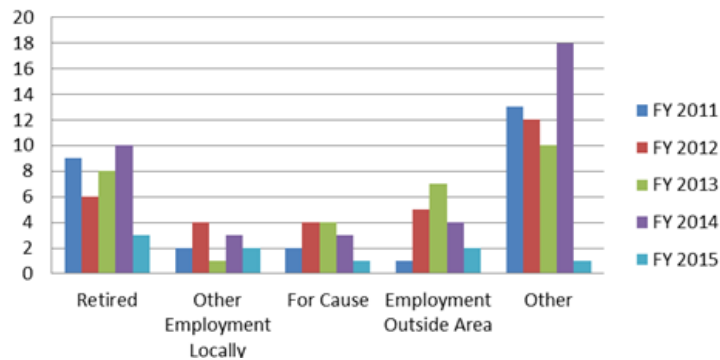
* FT = Full-time includes Full time and ¾ time

** PT = Part-time does not include those hired for summer/seasonal pool/recreation programs and seasonal parks/golf course staff.

SEPARATIONS: Activity for the reporting period October 2014

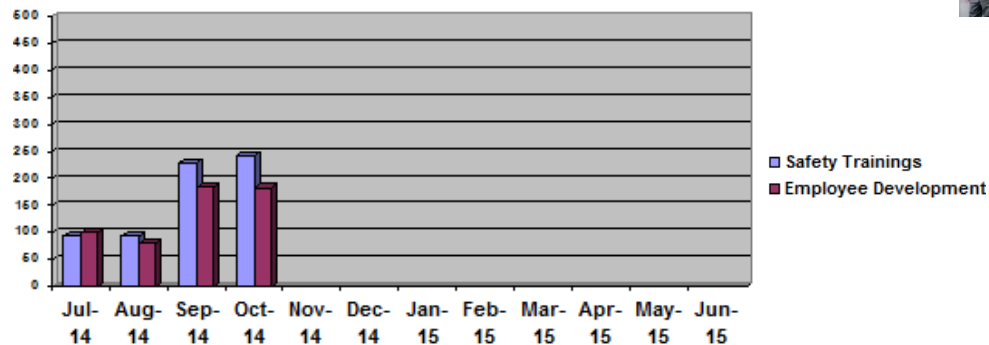
Resigned – Other Employment Locally	Administrative Assistant	
Resigned – Medical reasons	Administrative Assistant II	
Resigned – Employment Outside Area	Lab Analyst	

TURNOVER TREND: Separation activity overview (current/past)



EMPLOYEE TRAINING/DEVELOPMENT

TOTAL NUMBER OF EMPLOYEES ATTENDING TRAININGS AND DEVELOPMENT



Safety Training Included:

- GHS/SDS, Lockout/Tagout, Bloodborne Pathogens, facilitated by HR Staff (3)
- SCBA Inspection, Care, and Cleaning, facilitated by Kingman Fire Department (6)
- SCBA Donning Methods, facilitated by Kingman Fire Department (30)
- General Driver Training, facilitated by Kingman Fire Department (22)
- Infection Control/PPE/Fit Test, facilitated by Kingman Fire Department (51)
- Hazmat Operations Refresher, facilitated by Kingman Fire Department (50)
- Personal Protective Equipment, facilitated by Kingman Fire Department (37)
- Railroad Safety Training, facilitated by Kingman Fire Department (45)



Employee Development Included:

- New Hire orientation in customer service, Anti-Harassment, & other soft skill development, facilitated by HR staff (3)
- Apparatus Check procedures, facilitated by Kingman Fire Department (7)
- Driver Course, facilitated by Kingman Fire Department (20)
- Protocol/Policy Review, facilitated by Kingman Fire Department (6)
- Run Review, facilitated by Kingman Fire Department (19)
- Strategic and Tactical Operations, facilitated by Kingman Fire Department (6)
- Incident Command System, facilitated by Kingman Fire Department (32)
- Firefighting evolutions, facilitated by Kingman Fire Department (53)
- Inspection processes, facilitated by Kingman Fire Department (10)
- Area Familiarization, facilitated by Kingman Fire Department (12)
- Joint Drill/Multiple Agency, facilitated by Kingman Fire Department (13)



HUMAN RESOURCES/RISK MANAGEMENT PROGRAMS / PROJECTS:

SMILEY AWARDS



During the month October, 36 employees received smiley awards. The Smiley Program recognizes outstanding customer service acts committed and positive approaches exhibited by employees throughout the City. Every employee of the City is eligible to receive a Smiley; a Smiley can be given by anyone in the City. If a City employee provides you with customer service that leaves you smiling, please contact Human Resources so that we can recognize them through sending of a smiley award.



SAFETY COMMITTEE (CITY-WIDE)



General Safety Committee members are working on developing safety policies. The committee is actively working on slips, trips, falls and walking/working surfaces as well as fall protection. From their efforts plans, will be made to develop and offer training on adopted safety policies. General Safety Committee meeting minutes are posted on the City's internal website.

The General Safety Committee is preparing to launch a new online, web-based safety training program called SafePersonnel. The new training environment will standardize training across the City as well as allow tracking of training accomplished.

Safety Smartie: This program recognizes employees caught being safety smart. The program runs similar to the Smiley program and each employee recognized will receive Smarties®. During the month of October, one employee was recognized to receive a Safety Smartie!! Please do your part to recognize individuals who are "caught being Safety Smart" – send your nominations to Human Resources today!



WELLNESS PROGRAM



The City of Kingman through the coordination of our own Wellness Committee and Northwest Arizona Employee Benefits Trust (NAEBT) is offering an innovative and comprehensive wellness program. We continually strive to inspire City employees and their families to make healthy lifestyle choices, make connections with other employees and be actively involved in our community. One of the most effective ways for the City to reduce healthcare costs and employees to become healthier is to help employees and their families attain and/or maintain a healthy weight.

Monthly Health Themes/Challenges/Events

November: Nutrition Lunch and Learn (Nov 19)



UPCOMING EVENT AND MEETING DATES



Event/Meeting	Upcoming Dates
Employee Insurance Committee	11/13/2014
Employee Safety Committee	11/20/2014



INFORMATION TECHNOLOGY—OCTOBER 2014

INFORMATION TECHNOLOGY

Joe Clos - Director



I.T. MONTHLY OVERVIEW REPORT—OCTOBER 1—OCTOBER 30, 2014



All Sessions
100.00%



+ Add Segment

Visits

11,178

% of Total: 100.00% (11,178)



Unique Visitors

6,187

% of Total: 100.00% (6,187)



Pageviews

26,460

% of Total: 100.00% (26,460)



Pages/Visit

2.37

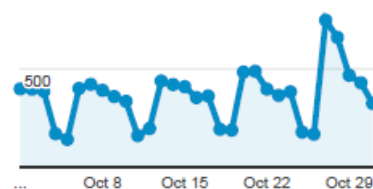
Site Avg: 2.37 (0.00%)



Daily Visits

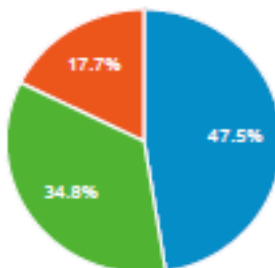
● Sessions

1,000



Traffic Types

■ direct ■ organic ■ referral
■ email



Page

Page	Pageviews	Unique Pageviews
/default.asp	10,372	7,746
/Departments/PoliceDepartment.asp	2,043	1,493
/Departments/HumanResources/EmploymentInformation.aspx	1,175	760
/Departments/ParksandRecreation.aspx	536	450
/Home.aspx	418	281
/Departments/FireDepartment.asp	411	319
/Departments/UtilityBilling.aspx	378	277
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	342	250
/Home/DetailsPage/tabid/207/ArticleID/737/ADMINISTRATIVE-ASSISTANT-Public-Works.aspx	288	265
/Departments/KART.aspx	236	178

Country/Territory

Country / Territory	Sessions	Pages / Session
United States	10,858	2.33
Canada	54	14.43
Brazil	50	1.14
India	39	1.74
Philippines	31	1.42
France	17	1.53
United Kingdom	12	1.58
Spain	9	1.22
Germany	7	1.43
Italy	7	1.00

Mobile Visits

Mobile (Including Tablet)	Sessions	Pageviews
No	8,358	20,274
Yes	2,820	6,186

KINGMAN POLICE DEPARTMENT— OCTOBER 2014

Chief Robert J. DeVries

MONTHLY ACTIVITY

Dates to Remember

November 12th, 11 a.m. to 2 p.m.—Coffee with Cops at Walmart

November 20, 7 a.m.—Reality Day at White Cliffs Middle School

Calls for service and Officer initiated activity numbered 2,847 the month of October indicating a 15.16% decrease compared to 2013. Written reports and officer initiated activity both decreased by 8.32% and 21.04%, respectively, compared to 2013.



The 8th Annual Walk Away from Drugs and Public Safety Expo was held October 1st at Centennial Park. An estimated 800 to 1,000 adults and children participated in the popular annual event.



Pink Heals—Pig Out was held October 3rd in conjunction with First Friday. The event drew the largest crowd to-date as eight contestants attempted to devour the five-pound BBQ sandwich. While no one accomplished the task, KFD Firefighter, EJ Hurley, won first place by consuming over three-and-a-half pounds of the sandwich. The event helped raise over \$3,800 in pledges for Kingman Cancer Care.



Also on October 3rd, the Pink Ribbon drop was held to raise additional funds for Kingman Cancer Care.



Eight KPD Explorer Post #47 members and their advisors participated in the Southern Arizona Law Enforcement Explorer Competition the weekend of October 11th and 12th. The annual competition drew 130 Explorers representing 15 agencies from across the state. We are proud to announce the team won six trophies throughout the competition! Trophies included: one 1st place, three 2nd place and two 3rd place awards. The group was recognized and congratulated on their accomplishment at the October 21st City Council meeting.



The City of Kingman/KRMC Pink Heals Parade was held October 18th. A number of cancer survivors and cancer supporters walked from the Home Style Furniture parking lot to KRMC's pavilion. The annual parade was held in conjunction with KRMC's Women's Health Day Fair, which featured a wide variety of preventative and early detection health care.



STAFF UPDATE



- Chaz Truver, Eddie Espinosa, Kevin Timothy, Kenneth Morris and Josh Lucero remain at Western Arizona Law Enforcement Training Academy (WALETA.) They will graduate December 19th. Twenty-two recruits reported to the academy. However, only eighteen remain representing eight law enforcement agencies across the state
- Three police officer applicants remain in the background investigation stage as they vie for three vacant positions. The three will report to WALETA January 25th for the 19-week academy.

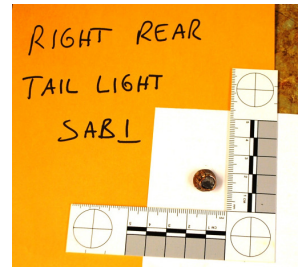


October Highlights

Information sought in Aggravated Assault on Police Officer:



October 25th, in the area of Southern Avenue and Washington Street, Kingman Police investigated an aggravated assault on a Police Officer. At approximately 10:50 p.m. someone shot at a department marked patrol unit while parked at the officer's residence. The officer had exited his unit moments before and was just inside the door of his residence at the time of the shooting. The vehicle was struck with two rounds however. Thankfully, the officer nor his family were injured. The suspect vehicle involved is described as a small SUV light in color. A similar incident occurred



October 24th to a marked Mohave County Sheriff's Office patrol unit.

A Silent Witness reward of up to \$2,500 is being offered for information leading to the arrest of suspects responsible for the incident. Anyone having information is urged to contact the Kingman Police Department at 753-2191. Witnesses also may report information anonymously by calling Mohave Silent Witness at 753-1234 or by reporting tips online at www.kingmanpolice.com and clicking on "Report a Tip."

Fatal Private Property Accident:

October 17th, at approximately 4 p.m., officers responded to the 3900 block of Lomita Avenue to investigate a private property accident that resulted in fatal injuries to a four-year old juvenile. The investigation revealed a 30-year old Kingman man was backing his vehicle when he drove over his four-year old stepson. The juvenile died at the scene. The investigation is ongoing although no criminal charges are anticipated in the incident.

Felony Arrest for Aggravated Assault on a Police Officer:

October 2nd, officers arrested **John Thomas Long, 27 of Kingman** in the 700 block of Ridgcrest Drive on felony charges of aggravated assault on a police officer and disorderly conduct as well as misdemeanor charges of domestic violence by assault and disorderly conduct. The arrest was the result of a call made to KPD regarding an assault occurring in the 3300 block of Sage Street where a knife was brandished. The suspect had left in a vehicle. The investigation revealed that Long had driven to a residence on Sage Street to harm a relative. After Long was told to leave multiple times, he repeatedly struck the 57-year old victim in the head and face. When the victim's wife attempted to intervene, Long brandished a knife in a threatening manner. Long then reportedly left the scene indicating he was going to retrieve a gun. A short time later an officer located Long at his residence in the 700 block of Ridgcrest Drive. During the process of detaining Long, he began to resist and attempted to strike the officer using his hands and feet. A struggle ensued and Long was taken to the ground by the officer in order to gain control and take him into custody. During the struggle, the officer sustained several abrasions and injured his right wrist. The suspect received a laceration and abrasions in the process of the arrest. Both the officer and suspect received medical attention prior to Long being booked into the Mohave County Jail.

Vehicle vs. Pedestrian Crash:



October 20th, officers responded to a vehicle versus pedestrian crash at the intersection of North Stockton Hill Road and Airfield Avenue. The investigation revealed an 18-year old Kingman man was stopped at Airfield Avenue waiting to enter N. Stockton Hill Road. The driver indicated he was blinded by the sun; however, felt that the intersection was clear. He proceeded to make a turn and struck a 51-year old Kingman woman who was crossing the street. The pedestrian rolled over the vehicle and landed in the street receiving minor injuries. The victim was transported to Kingman Regional Medical Center where she was treated and released.



Naked Man arrested for Vehicle Burglary:

October 12th, at approximately 9 a.m., officers arrested **Gregory J. Jaworsky, 41 of Littlefield** on a felony charge of Third Degree Burglary and misdemeanor charges of criminal damage, trespass and indecent exposure. Officers responded to the 700 block of Silver St. regarding a report of a naked male burglarizing a vehicle. After a naked Jaworsky was taken into custody the victim reported that she came outside and located him in her vehicle. She stated he caused significant damage to the interior. Jaworsky, who was believed to be under the influence of drugs, was booked into jail without incident.



*Pride
Service
Valor*

KPD STATISTICS

	October	Year- to-Date
Adult Arrests	202	1,953
Juvenile Arrests	27	296
911 Calls	2,509	20,965
Police Incidents	2,847	27,649
Police Cases	508	4,917
Last DR# Pulled	2014-27579	

MUNICIPAL COURT DATA NOT RECEIVED



PARKS & REC DEPARTMENT—OCTOBER 2014

RECREATION DEPARTMENT

Recreation Department's fall programs will continue over the next month and registrations are being accepted for several one-day classes. Participants can register for all programs with the link on our City's homepage, www.cityofkingman.gov. Instructors are busy creating new classes to introduce in upcoming seasons.



Participants continue to attend and enroll in all **Child Supervision Programs**. Two one-day camps were offered during the month of October in which participants were taken to the Powerhouse and History Museums. Two newly hired part-time staff members were hired to fill staff vacancies.

TRIPS and TOURS continues to perform well and the day trip to **Tournament of Kings Dinner and Show** at the Excalibur October 18th was a huge success! Those who attended had a great time and staff received many compliments. **Menopause the Musical** is our next trip which will take place at the Luxor November 15th and has been sold out for two months. There is, however, a waitlist long enough to schedule another trip. Schedules are being reviewed to determine the possibility of adding another trip in upcoming months. Also, over the next month, staff will be busy researching opportunities for trips to be scheduled for 2015. If you are interested in our trips, please contact Yvonne at 692-3111 to be placed on our email list.

In the **Sports** arena, youth volleyball wrapped up October 18th, adult volleyball season will end November 22nd with a tournament and youth and adult basketball registrations are being received until November 7th. Game play will begin in early December **if** the number of required registrations is received. Youth deadline is December 5th or until full—game play is scheduled to begin early January.

The Recreation department is in need of volunteer coaches in youth basketball as well as referees in both youth and adult leagues. Anyone interested in being a coach or referee should contact Craig Ellingson at 692-3113. Staff are searching for participants to take part in new tennis and racquetball lessons. Lessons are a great way to learn or perfect your already acquired skills. Our department is also hosting a FREE Pickleball Clinic December 6th. We encourage everyone to come out and participate or learn how the sport is played.



The **8th Annual Fall Festival** took place Saturday, October 25th at Centennial Park from 1-5 p.m. The festival was followed by an outdoor movie at 6:15 p.m. Sponsorships for the event produced \$1775 in donations! Also provided were two free jump houses, free advertising, snack cakes and goodie bags. We'd like to acknowledge and express our thanks to all our wonderful sponsors:

- **Campbell Redi-Mix**
- **Bonnie Tomlin and Family**
- **Stockton Hill Animal Hospital**
- **Preston Investments**
- **Wells Fargo Bank**
- **American Woodmark**
- **Safeway**
- **Smiths**
- **R and R Jumps**
- **McKee Foods**
- **Kingman Daily Miner**
- **Taco Bell**
- **Murphy Broadcasting**

The festival included a costume contest, pie eating contest, carnival style games, arts and crafts, candy in the hay, a cupcake walk, a hay ride, pumpkin decorating and much more. More than 3000 people enjoyed the event due to the efforts of staff and many volunteers. We'd also like to thank Mayor Janet Watson and Commission Member Sydney Bailey who attended and helped judge the costume contest. Thank you as well to the many school organizations and employees who helped conduct activities.

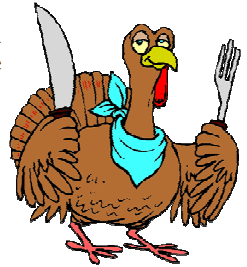


RECREATION DEPARTMENT continued

Miscellaneous: Department staff continue to recruit for part-time positions. Positions to be filled include: Recreation Instructors for various courses in dance, cooking, floral design, cake decorating, etc.; Program Aides for our Afterschool Program and Summer Day Camp, basketball referees and scorekeepers for the upcoming season. Those interested should complete a City employment application and submit it to Human Resources for review. Those interested in teaching a class, for example: ceramics, cooking, cake decorating, floral designing, etc., also will need to complete the required supplement form outlined in course details.

Our goal is to locate individuals with experience in working with all age groups and activities designed specifically for children between the ages of three and 12.

Recreation department staff are seeking volunteers to place calls for the Santa's Calling program. The department receives more than 300 requests for calls and it takes many volunteers to return calls to local youth. Anyone interested in being a "phone" Santa, Mrs. Claus or an Elf is encourage to contact Yvonne at 692-3111.



Events to look forward to:

November 15th: Menopause the Musical

December 13th: Breakfast with Santa

Santa's Calling

Letters to Santa

New Year's Day Polar Bear Plunge

PARKS DEPARTMENT

The Park Maintenance crew completed 12 maintenance repair orders in the Parks system, nine in the Mechanics Shop and seven in Pools and Recreation.

Crews have been very busy completing Park improvement projects. In October they completed the Mohave Walk Path box culvert bridge, concrete sidewalks and new stairs in Metcalfe Park and the concrete pour for the additional ADA access to the Ramada in

Cecil Davis

Park.



**Before the box culvert bridge installation
at Walleck Ranch Park**



**After the box culvert bridge installation
at Walleck Ranch Park**

Soccer season is in full swing and fields are showing signs of heavy use. Baseball and softball season has ended for the winter and Centennial fields are closed for much needed maintenance. A re-grade is underway for the infields to allow for better drainage and a move of the outfield fence and lights on Field 4, which will bring all outfield fences to 300 ft., also is taking place.

Since last reported the Park Crew has utilized more than 450 hours of inmate labor.

The Parks system experienced four incidents of vandalism during the month of October.



CERBAT CLIFFS GOLF COURSE

Golf course crews have been kept busy with the addition of several flood control projects since the last report. Due to monsoon rain run-off, years of buildup of sediment along cart paths has caused mud to run over onto concrete cart paths. Crews started removal of sod along #1 cart path, #15 cart path and #12 cart path and a new water retention area has been added left of #6 tee. All these efforts help minimize clean-up after every rain storm.

A new forward tee has been installed on #10 which should help not just speed up play, but also make this hole a much more enjoyable experience for the average golfer. To help grow the game of golf, the United States Golf Association and organizations throughout the golf industry are encouraging golfers to "Play it Forward."

Crews continue to make adjustments to the irrigation system by adding new sprinklers where needed and removing ones in areas where water savings can be accomplished without detriment to playing conditions.

The inmate crew has done a great job of keeping up with day-to-day minor maintenance which allows regular crews to focus on improvements and keeping grass cut. Since last reported, the golf course has utilized more than 450 inmate labor hours.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com.

MONTHLY ACTIVITY REPORT—OCTOBER 2014 CERBAT CLIFFS GOLF COURSE	
ITEM	NUMBER
Number of 9-Hole Rounds	1,316
Number of 18-Hole Rounds	1,591
Number of Golf Lessons	
Greens Fee Revenue	37,142
Member	8,120
Regular	29,022
Golf Card	
Motor Cart Revenue	26,222
Member	0
Regular	26,222
Driving Range Revenue	2,564
Total Hours Ranger Activities	30
Total Hours Beverage Cart on Course	25
Number of Tournaments	8
Total Tournament Participation	362



PUBLIC WORKS DEPARTMENT—OCTOBER 2014

BUILDING MAINTENANCE

- Responsible for maintenance of 156,092 square feet of buildings
- Cleaned 110,219 square feet of buildings
- 10 building maintenance repairs made
- Graffiti removed from five sites
- Remodeling of the Human Resource Department



FLEET MAINTENANCE

- 11,908 gallons of unleaded gas—\$31,289.58, 11,133.5 gallons of diesel fuel—\$35,745.21 used
- Preventative maintenance performed on 29 vehicles
- 320 vehicle repairs

SANITATION

- 338 trips to the landfill to deliver 3,823,300 pounds trash—Cost of \$66,531.47
- Seven new 90-gallon residential containers delivered
- 57 old, damaged, missing or found containers repaired or replaced
- Eight steel containers delivered for customer clean-up
- 67 extra trash steel containers emptied; six containers retrieved
- 23 regular extra trash hauls
- 217 \$3 special extra trash hauls
- 27 abatement orders
- Recycling—83.61 tons / Annual total 825.98 tons
- Assisted in clean-up of wind blown trash areas around Bashas' and Wal-Mart. Inmates cleaning up weeds/debris on I-40 on and off ramps
- Sanitation assisted with Roving Dumpster



STREETS

- 208 paved miles
- 17 dirt miles
- 900 street lights
- 24 traffic signals



Street Department Activities: Street Department crews continued storm damage cleanup throughout October. Also, they worked on maintenance of drainages, weed removal and grading of dirt streets throughout the city. The department continues to repair and replace roadway signs throughout the community and assist with various special events.

WASTEWATER

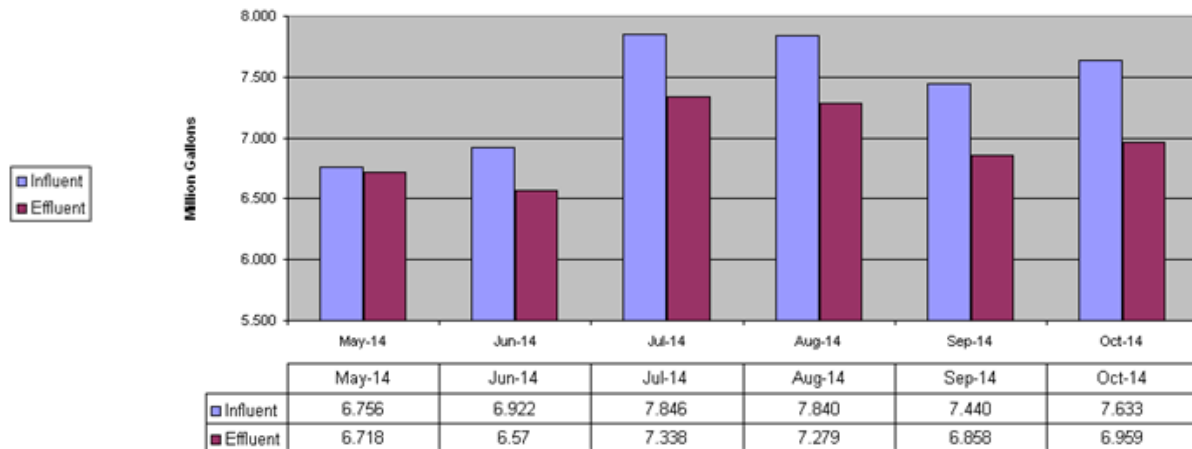
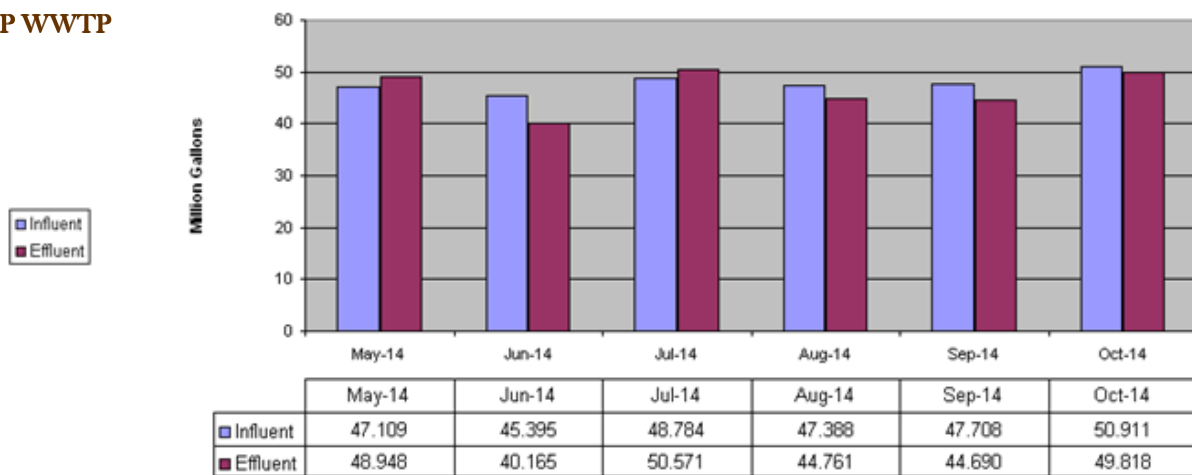
Wastewater Treatment

Crews at Hilltop Facility treated approximately 50 million gallons of influent on intake and discharged approximately the same of "B+" effluent. Also they composted approximately 120 cubic yards of bio-solids in preparation for land application. They completed oil changes and general maintenance on associated equipment. Hilltop crews completed dragging/weeding of R.I.B. basins, plant perimeter and interior locations as well as applied herbicides to combat against future growth. Hilltop crews completed monthly, quarterly and Whole Effluent Toxicity testing per permits and submitted to ADEQ for review. Chris Ackerman is filling in as lab analyst performing duties to ensure ADEQ and ADHS compliance standards are met.

The downtown facility treated approximately 7.6 million gallons of influent on intake and discharged approximately 6.9 million gallons of "A+" effluent. They completed all monthly, quarterly, semi-annual and Whole Effluent Toxicity sampling per ADEQ permits. Also, they dewatered approximately 50 cubic yards of sludge and prepared for transport to the Hilltop Facility. Crews completed cleaning and general maintenance to U.V. reactor #1 and are in the process of cleaning fine air diffusers located in pre-aeration basin #1. Nancy Sipe moved to Water Operations. We are planning to promote in-house for an operator position and anticipate filling three additional entry level positions.

Wastewater Collections

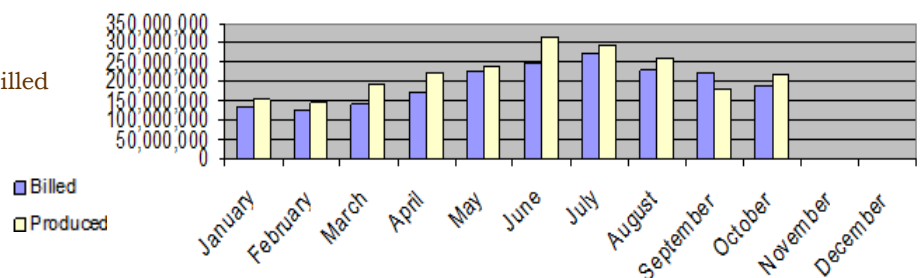
Collection crews partnered with Simons Sewer Cleaning and completed hydro-jet cleaning of appx. 160,000 linear feet of six, eight, 10, 12, 24 and 30-inch Wastewater conveyance lines in a continual effort to reduce and eliminate sanitary sewer overflows. Crews completed CCTV inspections of six and eight-inch wastewater conveyance lines totaling an estimated 4,500 linear feet identifying areas requiring hydro-jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any general maintenance associated with corresponding infrastructure. Also, crews completed lateral locates in easements west of Western for Unisource and will be conducting line inspections of new infrastructure located in Hualapai Shadows subdivision which is pending completion. Wastewater Collection crews responded to multiple calls for service none of which were caused by obstructions or deficiencies in City collections or conveyance. Crews are preparing maps for upcoming fall partnership/hydro-jet cleaning with Simons Sewer Cleaning and areas requiring herbicide deployment which will be completed by Dukes Root Control.

DOWNTOWN WWTP**HILLTOP WWTP****WATER—October Statistics**

- Processed 1,799 work orders
- Installed 12 new customer service meters
- Responded to 60 customer assistance calls
- Southwest Energy Solutions read 20,130 meters
- Rechecked 158 meter readings due to errors or customer requests
- Turned off 276 services due to delinquent bills
- Locked 53 meters due to non-payment
- 18 meters were locked as were used at locations where no customers signed up for service
- Eight customer pressure check requests
- 29 leaky valves and 72 out-of-order meters repaired
- 56 requests received to raise meters/meter boxes
- 27 service line leaks and 4 main line leaks
- 524 square feet of asphalt replaced
- 152 Blue Stake locate requests completed.

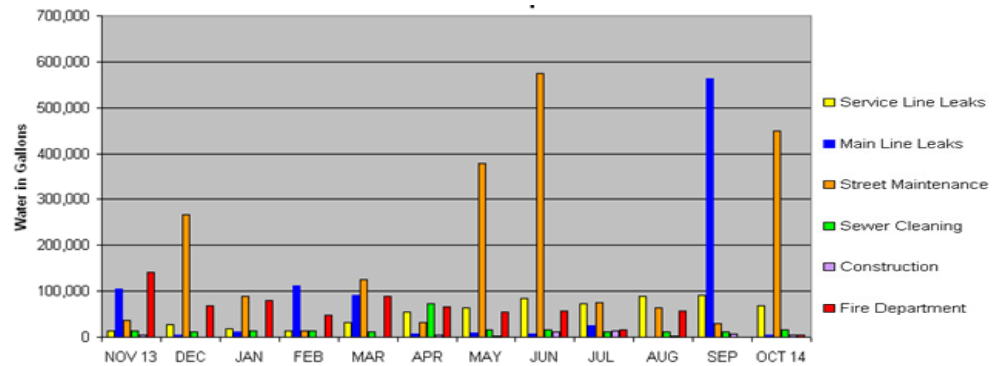
**Water Billed and Produced:**

- 217,102,400 gallons of water produced
- 188,563,620 gallons of water (120.99%) billed



October Water Consumption:

Service line leaks (34)	68,900
Main line leaks (3)	3700
Street maintenance	449,150
Sewer cleaning	15,000
Construction	4,900
Fire Department	4,458



PROJECTS October 2014

Highway Safety Improvement Program

Fiscal Year 2011 Signs Project—Signs have been delivered and are ready to be installed. Installation tracking forms have been approved by ADOT and installation will begin soon.

Sign Inventory System Project—For the procurement and installation of an asset inventory system to be able to maintain reflectivity requirements on City signage. The Proposed Joint Project Agreement (JPA) was approved by council April 15. Staff has received the executed JPA for the Sign Inventory System from ADOT, environmental clearance has been obtained and Utility and Right of Way clearances have been submitted. The City will be given the notice to proceed on the design portion (fiscal year 2014) of the project which will include the purchase and installation of software and “reflectometer” used to maintain retro-reflectivity standards. Construction portion of this project is scheduled in the WACOG Transportation Improvement Plan (TIP) for fiscal year 2017; data collection and input into the system to be done by a consultant also are included. The project is eligible to proceed should funds become available at an earlier date. ADOT has stated this project should be advertised within the next four weeks.

Protected /Permissive Left Turns at Beverly and Harrison and Airway and Harrison Intersections—The Joint Project Agreement (JPA) was approved by council and has been sent to ADOT for finalization. The executed JPA has been received and the project is scheduled for design in fiscal year 2014. Construction is to begin in fiscal year 2017 in the WACOG TIP unless funding becomes available earlier. ADOT stated advertisement for this project should begin within the next four weeks.

Eastern Pathway—Construction of this project is complete and Council accepted the project October 7, 2014. A 365-day plant establishment period began with Council’s acceptance. The final balance to TR Orr will be paid monthly through October 6, 2015 and all reimbursements available to-date have been submitted. Staff will close this project at that time.

Byways Grant/Powerhouse—The Request for Qualifications (RFQ) for an Architect to draw plans for the Powerhouse is being advertised. The RFQ submission deadline is November 24, 2014 and a committee has been organized to evaluate and select an architectural firm based on submissions received. When an architect is selected, the process is estimated to take approximately nine months for completion with ADOT reviewing the plans at 30, 60 and 95% stages. When complete, ADOT will administer construction of the project.

Byways Grant/Route 66 Pedestrian Crossing—CivTech has been selected as the Traffic Engineering Consultant to assist with the design of this project. Staff is currently at 60% of the plan stage and is reviewing for submission to ADOT for approval. Right-of-Way, utility and environmental clearances have begun. Right-of-Way (ROW) and utility clearances should move quickly as the entire project is within City of Kingman (ROW)—additional ROW is unnecessary. Engineering and Environmental Consultants (EEC) has been selected to complete environmental clearance which is scheduled for completion by Jan 1, 2015. When clearance is complete staff will proceed to 95% plans and when all plans are approved, ADOT will administer construction of the project.





Kingman Area Regional Transit

We'll KART You Around!

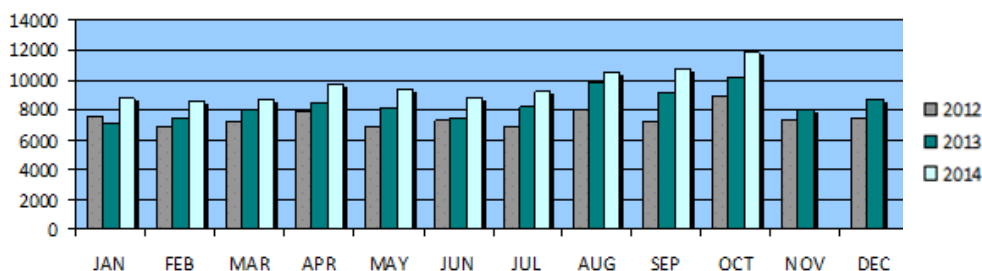
October Revenue

– Fare Box Revenue	\$6,347.90
– Coupon/Pass Revenue	\$23,095.00
– Advertising Revenue	\$1,587.66
– Total Monthly Revenue	\$31,030.56

October Ridership

- KART vehicles were in service 1332 hours and traveled 17,812 service miles
- A total of 11,895 passenger trips—An increase of 17% compared to 2013 and a new record for KART!
- 539 of the passenger trips (5%) were for Curb-to-Curb clients

MONTHLY PASSENGER COUNT THREE YEAR COMPARISON



October Happenings



Donna King represented KART Oct. 18 at KRMC's Women's Expo



KART's very own Pink Ladies (L-R) Joanne Longo, Cees Heatley and Crystal Walker on Halloween Friday

